



**Camas Commissioner Meeting Minutes
May 13, 2024**

The meeting was called to order at 9:03 a.m by Commissioner Kramer. Also present were Commissioner Colter, Commissioner Ralph, Brianna Walter, County Clerk, and Jim Thomas, Prosecuting Attorney.

Motion by Commissioner Ralph to approve the May 13, 2024 agenda as posted. Seconded by Commissioner Colter, approved.

Motion by Commissioner Colter to approve the April 22, 2024 Commissioner Meeting Minutes as corrected. Seconded by Commissioner Ralph, approved.

Motion by Commissioner Ralph to approve the April 22, 2024 Brief Synopsis, seconded by Commissioner Colter, approved.

Michelle Dalin, County Treasurer, presented information on the Lumen court order tax cancellations. Motion by Commissioner Colter to accept the Lumen court order and refund \$75.14 from the taxing districts. Seconded by Commissioner Ralph, motion passed.

Commissioners reviewed the Idaho State Department of Agriculture costs share agreement. Motion by Commissioner Colter to allow the Chairman to sign the signature page of the agreement. Seconded by Commissioner Ralph, approved.

Commissioners discussed the Idaho Department of Water Resources (IDWR). Ted Strickler, County Road and Bridge Supervisor gave an update on the five test wells by IDWR for a four year study to assess the deep wells being drilled throughout the county. An agreement with the Road and Bridge department will be drafted regarding the well that was drilled within the county right of way. No action needed.

10:10 Public Hearing begins. Hearing for a portion of T1N, R15E, Camas County, described as North Elk Creek Road / 800 E N 8450 feet total from E 200 N. Ted Strickler, County Road Supervisor, discussed that the road is surrounded by land owned by a single landowner. The landowner has agreed to the 150 feet easement requested for a snow plow turn.

10:16 a.m. Public Testimony given by Cale Homer, landowner presented the information clarifying the update for the easement to the county.

10:17 a.m. Public hearing closed and deliberations began. After discussion, deliberations close.

Motion by Commissioner Colter to vacate the portion of Elk Creek as described by Camas Resolution 214. Seconded by Commissioner Ralph, motion approved.

10:23 a.m. Public Hearing begins for a portion of 500 E, N (Bryant Lane) road abandonment. Commissioner Kramer reviews the process for abandonment into the record.

No public present for public comment. Public hearing closes at 10:27 a.m.

10:28 a.m. deliberations begin. Deliberations close at 10:29 a.m.

Motion by Commissioner Colter to vacate a portion of 500 E N (Bryant Lane) as described in Resolution 213. Seconded by Commissioner Ralph, motion passed.

Motion by Commissioner Colter to approve requests by the Camas Soil Conservation, Camas Senior Center, American Legion and Historical Society to receive the annual contribution as budgeted for 2024. Seconded by Commissioner Ralph, approved.

11:05 a.m. Public Hearing begins for Camas Creek Subdivision Final Plat Amendment. Chairman confirms with other board members that no ex-parte communication happened before the public hearing. Leo Cavanaugh, Planning and Zoning Administrator, is unavailable; the staff Report was read by Chairman Kramer. Final plat amendment complies with all ordinances. Public hearing closes. No members of the public present for public testimony. Two members of the development company present.

11:12 a.m. public hearing closes and deliberations began.

11:15 a.m. deliberations closed.

Motion by Commissioner Ralph to approve the proposed final plat amendment for Camas Creek Subdivision. Seconded by Commissioner Colter, motion passed.

Commissioners discussed the Proxy for voting at the South Central Health District (SCHD). Chairman Kramer is unable to attend the meeting. Motion by Commissioner Colter to send Commissioner Ralph as the Camas Representative at the SCHD budget meeting. Seconded by Commissioner Kramer, motion passed.

Commissioners discussed the SCHD Representative nominee. Board will continue to reach out to community members to fill the position that Pam Jones currently holds but will be retiring from in June. No action needed.

Commissioners discussed the county participating in the Community Clean up day. The City has not yet set the date. Motion by Commissioner Colter to continue participating in the community clean up and donate \$500 for the day. Seconded by Commissioner Ralph, approved.

Commissioners discussed correspondence.

Meeting paused for lunch at 11:57 a.m.

Meeting resumed at 1:02 p.m.

Jordan Zwygart, CPA Zwgart John & Associates, presented the 2023 annual audit for review. Some questions were asked and Jordan states he will clarify and send a new copy of the final draft. Motion by Commissioner Colter to accept the 2023 Audit as presented. Seconded by Commissioner Ralph, motion carried.

Commissioners discussed correspondence.

Motion by Commissioner Colter to go into Executive Session for IC 74-206(a). Seconded by Commissioner Ralph, motion carried. Executive Session at 2:24 p.m. Executive session out at 3:10 p.m.

Motion by Commissioner Colter to table the Comp Time Discussion. Seconded by Commissioner Ralph, item tabled.

Travis Martin, Camas Sheriff, presented the Forest Service Agreement including the second portion of the funds for 2024. Agreement shows the payment increase of \$3,500. Motion by Commissioner Colter to allow Chairman Kramer to sign the agreement. Second by Commissioner Ralph, motion carried.

Travis Martin presented vehicle quotes for the 2025 budget. Leases are currently month to month right now. Discussion will continue into budget season.

Commissioners reviewed April 2024 Time Cards. Motion by Commissioner Colter to approve the time cards, seconded by Commissioner Kramer, approved.

Commissioners reviewed April 2024 claims. Commissioner Ralph made a motion to approve the claims, seconded by Commissioner Kramer, Commissioner Colter recused, passed.

Commissioner Colter made a motion to approve the remaining claims. Seconded by Commissioner Kramer, Commissioner Ralph recused, passed.

Motion by Commissioner Colter to accept and pay the Milestone 1 invoices for Eminent Technical Solutions (ETS), River Oaks Communication and Fairhaven Solutions. Checks will be printed but held until the Capital Project Funds (CPF) have been reimbursed to the county from the Department of Commerce. Seconded by Commissioner Ralph, approved.

Being no further business, the meeting adjourned at 5:30 p.m.

Expenditure Funds: April Expenditures (Report dated 5/14/2024)

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|--------------------|--------------|--------------------|----------------|
| Justice Fund | \$8,228.25 | Current Expense | \$1,022,955.98 |
| Road & Bridge | \$71,174.12 | District Court | \$3,394.32 |
| Revaluation | \$100.00 | Health | \$1,055.71 |
| Landfill | \$432.00 | Noxious Weeds | \$1,816.24 |
| Elections | \$1,801.99 | Legion Memorial | \$5,500 |
| Ambulance | \$3,128.03 | 911 Communications | \$597.11 |
| State Fund | \$27,793.84 | Court Trust | \$1,960.93 |
| City of Fairfield | \$3,180.57 | School Dist. #121 | \$3,683.35 |
| Cemetery District | \$952.98 | Camas Mosquito | \$697.17 |
| Camas Library | \$3,572.52 | West Magic Fire | \$448.51 |
| Historical Society | \$2,600.00 | | |
| Payroll | \$165,758.08 | Total Expenses | \$1,165,073.62 |

Attest:



Travis Kramer, Chairman

Attest:



Brianna Walter, County Clerk