

Camas County Commissioners Meeting Minutes  
February 24, 2020

The meeting was called to order at 9:00 am by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Clerk Katherine Rablin, Matt Pember Prosecuting Attorney, and two members of the public. Korri Blodgett to attend in the afternoon.

The Board reviewed the Agenda. Commissioner Colter made a motion to approve the Agenda. Seconded by Commissioner Ralph. Unanimous.

The Board reviewed the meeting minutes from February 18, 2019. Commissioner Ralph made a motion to approve the minutes as corrected. Seconded by Commissioner Colter. Unanimous.

Resolution 188 is discussed. The Cemetery Board election year and term length is discussed. Resolution 188 will be replaced. A motion to sign a resolution to supersede resolution 188 by Commissioner Colter and seconded by Commissioner Ralph, unanimous.

ADA review and interim compliance is discussed. Commissioner Ralph presents the latest request including the 5 compliance measures.

- 1) Provision of an automated front door for the annex building.
- 2) Street authorization of handicap parking for both courthouse and annex.
- 3) Sidewalk replacement for the Willow Avenue sidewalk to the prosecutor's office.
- 4) Public access to computer at courthouse.
- 5) Curb access

Personnel Policy updates are discussed. Commissioner Kramer updates are presented and discussed. The most updated policy will be sent via email to the Commission Board for final review. The Board anticipates signing on March 9<sup>th</sup>, 2020 the final review.

Treasurer Gayle Bachtell presents her financial audit review. The presentation indicates that we should NOT sign the Ware & Associates Engagement Letter. Pages 17, 18, 23 and 24 of the outside audit created by Ware & Associates have stated incorrectly the funds Treasurer tracks regularly. Market values for property taxes are stated incorrectly also.

Ware & Associates has been contacted and are expected to return with response. A presentation defending the audit statements from Ware & Associates or correction will have to be re-presented before the Engagement Letter can be signed by the Board.

Lynn McGuire presents a Property Tax Exemption Application for the Church of Latter-day Saints, RPF 00000097902A. A motion to approve the property tax exemption is made by Commissioner Ralph seconded by Commissioner Colter, unanimous.

Probation Officer applications are reviewed and discussed. Interviews will be set for March 9<sup>th</sup>, 2020 afternoon.

The Board recessed for lunch at 12:00 PM.

The Board reconvened at 1:00 PM.

Haillie Webb of Verizon presents the employee cell phone program.

Executive Session per Idaho Code 74-206(1)(d) to discuss personnel at 1:30 pm. The Board came out of Executive session at 3:00 pm.

Commissioner Ralph made a motion to appoint Deanna Hoskinson to the Interim Treasurers office. Seconded by Commissioner Colter. Unanimous.

The Board discussed a Verizon phone plan that they are considering to offer to employees. It was a consensus of the Board to offer the phone plan to the employees as long as someone is willing to be the main contact person to oversee the accounts. A memo will be sent out to the employees for feedback.

The Board briefly discussed the employee time sheets.

The meeting adjourned 4:00 PM.

Attest:

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Travis Kramer, Chairman

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Katherine Rablin, Deputy Clerk