### July 5, 2022

The meeting was called to order at 9:04 by Chairman Kramer. Also present were Commissioner Ralph, Chief Deputy Clerk Brianna Walter. Mark Freeman, Joanne Freeman attended for 9:30 Board of Equalization. Commissioner Colter attended at 11:00.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Kramer, passed.

June 27, 2022 meeting minutes were reviewed. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Kramer seconded, passed.

At 9:30 a.m. Board of County Commissioners closed and reopened as Board of Equalization. Deliberations were recorded. Mark Freeman, Joanne Freeman, and Camas County Assessor Lynn McGuire were sworn in. Mark Freeman presents information for Markon LLC. for property on Fleck Summit FS079 Road.

Assessor Lynn McGuire presented the assessment valuation on Markon, LLC. Hearing closed for Mark Freeman at 10:03.

Joanne Freeman presented her assessment appeal on 151 N 100 E Fairfield.

Assessor Lynn McGuire presented the assessment valuation on Joanne Freeman's assessment. Hearing closed at 10:43.

Commissioner Kramer makes a motion to table deliberations until July 11<sup>th</sup> for Markon LLC. appeal, Commissioner Ralph seconded, passed.

Commissioner Kramer makes a motion to table deliberations until July 11<sup>th</sup>, 2022 on Joanne Freeman's appeal, Commissioner Ralph seconded, passed.

Commissioner Ralph moves that Commissioner Kramer sign the Notice of Action Letter on the Norton appeal.

10:45 Board of Equalization closes and reopens as the Board of Commissioners.

Commissioner Kramer makes a motion to table the deliberation from Pristine Views 2 to 1:00 p.m., seconded by Commissioner Ralph, passed.

Commissioner Kramer makes a motion to table the deliberation from Idahome Country Estates to 1:30 p.m., seconded by Commissioner Ralph, passed.

Commissioner Ralph made a motion to go into executive session pursuant to ID Code 74-206(a) for personnel matters. Motion seconded by Commissioner Colter, a roll call vote showed in favor. Executive session begins at 11:01 a.m.

Executive session dismissed at 11:54 a.m.; break for lunch.

Meeting reconvened at 1:02 p.m.

Recording for deliberations on Minor Subdivision "Pristine Views 2" began at 1:03 p.m. Closed deliberation at 1:20 p.m. Commissioner Colter moves to accept the application on the Minor Subdivision Pristine Views 2, second by Commissioner Ralph, unanimous.

Recording for deliberations on Minor Subdivision "Idahome Country Estates" began at 1:30 p.m. Closed deliberations at 1:42 p.m. Commissioner Kramer moves to accept the application for the Minor Subdivision "Idahome Country Estates," seconded by Commissioner Colter, unanimous.

Discussion on NACO Leadership Academy. At this time Commissioners do not feel they will participate in the academy.

Discussion on P & Z Administrator Position. Budget for the position will be reviewed and an interview scheduled for July 11th in the afternoon.

Discussion on FY2023 Budget preparation.

Meeting adjourned at 3:53 PM

Attest:

Travis Kramer, Chairman

Brianna Walter, Deputy Clerk

July 11, 2022

The meeting was called to order at 9:05 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Clerk Katherine Rablin and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, unanimous.

July 5, 2022 special meeting minutes were reviewed. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, unanimous.

The Probation Officer Position was discussed.

Prosecuting Attorney Jim Thomas presented FY2023 budget requests.

Bailey Kroll and Cal Harrison of LandPro Data attended to discuss digitizing Camas County's public record documents.

Justin Vanhulle attended to discuss Rancho Buena Vista. Final plat conditions were reviewed. Possible bond was discussed for final road course to facilitate power crossings and allow lot sales before final completion. Commissioner Colter made a motion to table the possible bond decision until July 18<sup>th</sup> meeting, Commissioner Ralph seconded, unanimous.

Meeting recessed at 12:10 PM for lunch.

Meeting reconvened at 1:10 PM.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(f) Commissioner Ralph seconded. A roll call vote showed all in favor.

At 1:10 the Board went into Executive Session.

At 1:48 the Board came out of Executive Session.

At 2:04 Commissioner Colter made a motion to go out of Board of Commissioners and to go into Board of Equalization, Commissioner Ralph seconded, unanimous.

The Board of Equalization went into deliberations for the Markon LLC assessment appeal.

Comparisons and documents presented by Mark Freeman & Camas County Assessor Lynn McGuire were reviewed. Assessor comments and comparisons were reviewed. Deed restrictions were reviewed. FS Road and 5.50 acres were removed from the values considered.

Commissioner Colter made a motion to change the assessed value to \$385,728 from the Assessment Notice value of \$790,379 seconded by Commissioner Ralph, unanimous.

At 2:32 PM the Board of Equalization closed deliberations for the Markon LLC appeal.

Party can appeal these decisions to the State Board of Tax Appeals.

At 2:33 PM the Board of Equalization re-opened for deliberations for the Joanne Freeman assessment appeal.

Comparisons and documents presented by Joanne Freeman were reviewed.

Assessor comments and comparisons were reviewed.

Commissioner Colter made a motion to change the assessed value to \$50.00 per square foot for a total home assessment value of \$72,800 from the Assessment Notice value of \$120,823 Commissioner Ralph seconded, unanimous.

Party can appeal these decisions to the State Board of Tax Appeals.

At 2:42 the Board of Equalization closed.

At 2:43 the Board of Commissioners re-opened.

June 2022 claims were reviewed. Commissioner Colter made a motion to accept the claims, Commissioner Kramer seconded, passed. Commissioner Ralph recused.

Commissioner Ralph made a motion to accept the remaining claim, seconded by Commissioner Kramer, passed. Commissioner Colter recused.

June 2022 Employee Time Cards were reviewed. Commissioner Kramer made a motion to approve the June Time Cards, Commissioner Ralph seconded, passed.

Meeting adjourned at 3:50 PM

## Expenditure Funds: June 2022 Expenditures (Report dated 7/12/2022)

| Justice Fund          | 6,400.21     | Current Expense        | 20,406.70    |
|-----------------------|--------------|------------------------|--------------|
| Indigent              | 1,108.00     | Road & Bridge          | 49,515.19    |
| District Court        | 576.79       | Revaluation            | 390.00       |
| Health                | 878.86       | Landfill               | 432.00       |
| Noxious Weeds         | 34,425.79    | Ambulance              | 10,475.29    |
| State Fund            | 20,120.89    | Legion Memorial        |              |
| 911 Communications    | 1,466.23     | Court Trust            | 2,524.95     |
| Cemetery District     | 6,286.70     | School District #121   | 117,159.10   |
| City of Fairfield     | 51,140.28    | Elections              |              |
| Historical Society    |              | Camas County Library   | 16,801.27    |
| West Magic Fire Dist. | 2,544.70     | Junior College Tuition | 400.00       |
| Camas Mosquito Dist.  | 2,915.75     | Waterways              |              |
| Range Improvement     | 646.95       |                        |              |
| Payroll               | \$170,316.21 | Totals                 | \$346,615.65 |

Meeting adjourned at 5:15 PM.

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

July 18, 2022

The meeting was called to order at 9:04 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Clerk Katherine Rablin and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Colter, unanimous.

LandPro Data Agreement was reviewed. Commissioner Colter made a motion to table the LandPro Data Agreement until we hear back from them regarding some edits, Commissioner Ralph seconded, unanimous.

Public Defense Commission Indigent Expenditure report from the State Tax Commission was reviewed

At 9:32 Commissioner Colter made a motion to go into Executive Session per Idaho Code 74-206(f) to discuss pending litigation, seconded by Commissioner Ralph. A roll call vote showed all in favor.

At 9:48 The Board came out of Executive Session.

The Board reviewed the July 11, 2022 Commissioner Minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, unanimous.

The Probation Officer Position was discussed.

Sam Stroud final paycheck was reviewed. Commissioner Colter made a motion to approve the amount owed as presented, Commissioner Ralph seconded, unanimous.

Road & Bridge Supervisor Ted Strickler and Steven Yearsly of Forsgren attended to discuss Rancho Buena Vista Preliminary Plat road construction. Justin Vanhulle also attended representing the Rancho Buena Vista.

A performance bond for subdivision road completion was discussed.

Commissioner Ralph made a motion for Ted Strickler and Steven Yearsly to explore cost analysis & possible bond standards. Commissioner Colter seconded, unanimous.

Bridge grants were reviewed.

Meeting recessed at 12:10 PM for lunch.

Meeting reconvened at 1:10 PM.

Camas County Sheriff Dave Sanders attended to review FY2023 budget requests.

Landfill Pit Rental Agreement was discussed. Commissioner Colter made a motion to table the agreement until a map and changes are included, Commissioner Ralph seconded, unanimous.

Equipment auction was discussed.

FY2023 budget was reviewed/discussed.

Meeting adjourned at 4:30 PM

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

July 25, 2022

The meeting was called to order at 9:02 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Deputy Clerk Brianna Walter and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, unanimous.

July 18, 2022 meeting minutes were reviewed. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, unanimous.

City of Fairfield area of impact was discussed, about a subdivision within the area of City Impact.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(c) Commissioner Ralph seconded. A roll call vote showed all in favor.

At 9:34 a.m. the Board went into Executive Session.

At 9:59 a.m. the Board came out of Executive Session.

Motion made by Commissioner Colter to table the Landfill Pit Rental Agreement until the wording has changed and map has been added.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(a) Commissioner Ralph seconded. A roll call vote showed all in favor.

At 10:08 a.m. the Board went into Executive Session.

At 10:38 a.m. the Board went into Executive Session.

Commissioners reviewed Silver Star / Columbine Telephone Company, Inc. right of way bond.

Camas Sheriff Dave Sanders presented Public Safety Maintenance and Service Fees Grant approval for signature. This is a backup grant if the regional grant does not get approved, the service fees would still be covered with this smaller grant.

Motion made by Commissioner Colter to sign the letter of support for the Dedicated Enhanced Emergency Communications Grant Fee Fund Application. Seconded by Commissioner Ralph, signed.

Motion made by Commissioner Colter to sign the 2023 grant application, seconded by Commissioner Ralph, unanimous.

LandPro Data Contract Agreement discussed and correspondence discussed.

Commissioners reviewed Quarterly Expenditures.

Conference call with Christina Culver of Imagine Idaho and Geo Partners to discuss the progress of the broadband research.

Meeting recessed at 12:46 PM for lunch.

Meeting reconvened at 1:45 PM.

Board of Commissioners closed at 1:52 and reopened as the Board of Equalization.

Camas County Deputy Assessor Kim Wolf presented Property Tax Roll and Abstract. Commissioner Colter motions to approve the 2022 Property Tax Roll and 2022 Property Tax Abstract. Seconded by Commissioner Ralph, unanimous.

Motion by Commissioner Colter to close as Board of Equalization and reopen as Board of Commissioners. Seconded by Commissioner Ralph, unanimous.

Board of Commissioners reopened at 2:07 p.m.

Motion by Commissioner Colter to approve Parcel No. MHF00500080011AA and RP00750000010A for new resident homeowners exemption. Seconded by Commissioner Ralph, unanimous.

Motion by Commissioner Ralph to table the LandPro Data Contract until new liability language is added. Seconded by Commissioner Colter, unanimous.

FY2023 Budget review.

Meeting adjourned at 4:22 PM.

Travis Kramer, Chairman

Attest:

Brianna Walter, Chief Deputy Clerk

Priana Weller

### August 8, 2022

The meeting was called to order at 9:07 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Clerk Katherine Rablin and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Colter, unanimous.

The Board reviewed the July 25, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, unanimous.

Correspondence was discussed.

LandPro Data Agreements were reviewed. Commissioner Colter made a motion to approve and sign the agreements, Commissioner Ralph seconded, unanimous.

Ed Reagan of City of Fairfield Planning & Zoning attended to discuss subdivision development within the Area of City Impact. City & County jurisdiction was discussed. Ed Reagan will oversee subdivision development within the AOI.

Pam Jones of South Central Public Health District attended to present updates.

Current lease for county land farming was discussed regarding noxious weed control. Weed spraying and organic farming practices were reviewed.

Probation Officer position and POST Academy were reviewed. A proposal to partner with another county will be pursued.

Thornton Heating payment was reviewed.

Public Hearing Notice for Land transfer was reviewed. Commissioner Ralph made a motion to approve the hearing notice for the proposed land exchange at Manmade gravel quarrry, Commissioner Colter seconded, unanimous.

Racially Restrictive Covenants Form was reviewed.

Meeting recessed at 12:02 PM for lunch.

Meeting reconvened at 1:00 PM.

Commissioner Colter made a motion to go into Executive Session pursuant ID Code 74-206(b), seconded by Commissioner Ralph. A roll call vote showed all in favor.

At 1:05 the Board went into Executive Session.

At 1:28 the Board came out of Executive Session.

The Landfill Pit Lease Agreement was reviewed. Commissioner Colter made a motion to sign and approve the Landfill Pit Lease Agreement, Commissioner Ralph seconded, unanimous.

The National Opioid Settlement payment was reviewed. The payment and expenditures will be tracked.

Junior College fund balance was reviewed. No action necessary.

FY2023 Budget Public Hearing Notice was reviewed. Commissioner Ralph made a motion to post the notice with corrections, Commissioner Colter seconded, unanimous.

Stryker purchase order for 2023 acquisition of a Power Cot/Power Load for the old ambulance and grant dollars were discussed. Commissioner Ralph made a motion to complete the purchase order, Commissioner Colter seconded, unanimous.

Certificate of Residency was reviewed. Commissioner Ralph made a motion to approve and sign the Certificate, Commissioner Colter seconded, unanimous.

The Idaho Capital Crimes Defense Program Board of Elections Form for 2022 ballot was reviewed. Commissioner Colter made a motion to vote for Bob Kunau as presented on the ballot, Commissioner Ralph seconded, unanimous.

Public Defense Commissioner Letter to the Idaho State Tax Commission was reviewed.

Secure Rural Schools funding allocation election form was reviewed.

Commissioner Colter made a motion to table this allocation for August 15,

Commissioner Ralph seconded, unanimous.

Meeting adjourned at 5:13 PM

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

#### August 15, 2022

The meeting was called to order at 9:02 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Deputy Clerk Brianna Walter, Glenneda Zuiderveld, (Idaho State Senator Candidate) and members of the public.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, unanimous.

The Board reviewed the Aug 8, 2022 minutes. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, unanimous.

Correspondence was discussed.

Glenneda Zuiderveld, Idaho State Senator Legislative Dist. #24 candidate, introduced herself to the board.

10:12 a.m. Recorded Public Hearing & Deliberations for County Property Land Exchange from Steve L. Stephens and Caselle L. Wood. Mountain View Subdivision, southeast portion of Parcel #RP001500000220 and 3.875 acres of the northwest portion of Camas County Parcel #RP01S14E034900 pursuant of Idaho Code 31-808 (7). Landowners agree to pay survey, title check and complete documentation requirements to complete the exchange. Public hearing closed at 10:30 a.m.

Deliberations began at 10:31 a.m. Commissioner Colter motioned to table further deliberations until Aug. 22, 2022 BOC meeting and Prosecuting Attorney Jim Thomas could review further. Seconded by Commissioner Ralph, unanimous.

Ziply Fiber/Northwest Fiber LLC Mutual Non-Disclosure Agreement reviewed.

John Pine, Camas Co. Ambulance Association Vice President, discussed Camas Ambulance schedule; specifically standby services at the Camas County High School home football games. Consensus of the Board approved. Discussion on Emergency Medical Response (EMR) course. John offers to teach this 48-60 hour class locally and serve as the first step to train local responders. John also discussed a CPR class for local participants taught by Brandon Covey, Gooding Fire CPR trainer. Commissioners agree that John should proceed with both classes.

Deanna Hoskinson, Camas Co. Treasurer presented the June tax collection and the amount of taxes still due for 2019, 20, and 2021. July revenue presented and discussed.

Meeting recessed at 11:58 AM for lunch.

Meeting reconvened at 1:04 PM.

Jamon Frostenson discussed weed management plans for the County Farming Agreement. He would like to plant alfalfa and change the current annual agreement to a 5 year commitment.

Discussion with Pam Jones and other South Central Public Health team (via zoom).

Commissioner Colter made a motion to go into Executive Session pursuant ID Code 74-206(a), seconded by Commissioner Ralph. A roll call vote showed all in favor.

At 2:31 the Board went into Executive Session.

At 4:38 the Board came out of Executive Session.

Board reviews the application for planning and zoning.

Commissioner Colter motioned to table the SRS Funding allocation until the August 22nd BOC meeting. Commissioner Ralph seconded, unanimous.

Commissioner Colter moved to table the final time card approval & July time cards until the August 22 BOC meeting. Seconded by Commissioner Ralph, unanimous.

Commissioner Colter moved to table the Ziply Fiber/Northwest Fiber LLC Mutual Non-Disclosure Agreement until the August 22 BOC meeting. Seconded by Commissioner Ralph, unanimous.

July 2022 Claims were reviewed. Commissioner Colter made a motion to accept the claims, Commissioner Kramer seconded, passed. Commissioner Ralph Recused.

Commissioner Ralph made a motion to accept the remaining claim, seconded by Commissioner Kramer, passed. Commissioner Colter recused.

Expenditure Funds: July 2022 Expenditures (Report dated 8/16/2022)

| Justice Fund          | \$8,306.28   | Current Expense        | \$36,597.51  |
|-----------------------|--------------|------------------------|--------------|
| Indigent              | \$1,108.00   | Road & Bridge          | \$156,838.55 |
| District Court        | \$800.06     | Revaluation            |              |
| Health                | \$1,046.46   | Landfill               | \$432.00     |
| Noxious Weeds         | \$29,939.84  | Ambulance              | \$2,610.46   |
| State Fund            | \$17,181.69  | Legion Memorial        | \$600.00     |
| 911 Communications    | \$2,169.15   | Court Trust            | \$3,236.97   |
| Cemetery District     | \$1,022.23   | School District #121   | \$7,395.79   |
| City of Fairfield     | \$5,667.54   | Elections              | \$2,243.46   |
| Historical Society    |              | Camas County Library   | \$3,661.72   |
| West Magic Fire Dist. | \$253.23     | Junior College Tuition |              |
| Camas Mosquito Dist.  | \$879.83     | Waterways              |              |
| Range Improvement     |              |                        |              |
| Payroll               | \$150,155.47 | Totals                 | \$281,990.76 |

Meeting adjourned at 6:10 PM.

Attest:

Travis Kramer, Chairman

Brianna Walter, Deputy Clerk

Priama Watter

#### August 22, 2022

The meeting was called to order at 8:05 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, unanimous.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(a), seconded by Commissioner Ralph. A roll call vote showed all in favor.

At 8:06 the Board went into Executive Session.

At 9:12 the Board came out of Executive Session.

The Board reviewed the August 15, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, unanimous.

At 9:38 AM the Board began deliberations for the proposed Manmade property exchange. All materials presented at the Public Hearing held on August 15, 2022 were reviewed.

At 9:56 AM the Board came out of deliberations.

Commissioner Ralph made a motion to request that the property owner requesting the exchange, prepare proper documentation to move forward with the exchange, seconded Commissioner Colter, unanimous

At 10:01 AM the Public Hearing for FY2023 budget review.

At 10:02 AM the Public Hearing closed.

Commissioner Colter made a motion to adopt Resolution #205 for FY2023 budget, Commissioner Ralph seconded, unanimous.

Steven Yearsley of Forsgren Engineering attended to discuss the Rancho Buena Vista Road Completion Bond that's being presented by the contractor. Road & Bridge Supervisor Ted Strickler was available for questions.

Commissioner Colter made a motion to deny the bond request for Rancho Buena vista, Commissioner Ralph seconded, unanimous.

Local Technical Highway Assistance Council contract for bridges on Mormon Road was discussed. The contract was not ready as of today, but when it is ready it will need to be signed immediately. Commissioner Colter made a motion to allow Commissioner Kramer to sign the contract when it is ready for signature, Commissioner Ralph seconded, unanimous.

Commissioner Colter made a motion to go into Executive Session pursuant to ID code 74-206(a), Commissioner Ralph seconded, unanimous. A roll call vote showed all in favor.

At 11:36 AM the Board went into Executive Session.

At 11:59 AM the Board came out of Executive Session.

Meeting recessed at 12:00 PM for lunch.

Meeting reconvened at 1:05 PM.

Chris Wingfield of Family Health Services reviewed the connectivity proposals for the Camas County Medical Building for fiber optic upgrade. The estimated construction costs were reviewed. Commissioner Ralph made a motion to provide half the costs from the Medical Clinic Capital Fund, Commissioner Colter seconded, unanimous.

Correspondence was discussed.

2023 Vision Plan was reviewed. No changes in current plan.

Opioid Settlement Fund allocation was discussed.

Final timecard for August payroll was reviewed. Commissioner Colter made a motion to approve the August final timecard, Commissioner Ralph seconded, unanimous.

An appointment of a new board member to Region IV Development Association Board was discussed. Commissioner Colter made a motion to table until more information can be provided, Commissioner Ralph seconded, unanimous.

The Farming Agreement of Services was reviewed. Commissioner Colter made a motion to table the agreement until a new draft was created, Commissioner Ralph seconded, unanimous.

The FY2023 Indigent Defense Financial Assistance Agreement was reviewed. Commissioner Ralph made a motion to sign the Agreement as presented, Commissioner Colter seconded, unanimous.

Ordinance #165 Amendment DRAFT was discussed.

The Ziply Fiber/Northwest Fiber LLC Mutual Non-Disclosure Agreement was discussed. Commissioner Ralph made a motion to table until more information was received. Commissioner Colter seconded, unanimous.

Secure Rural Schools Funding allocation election form and cover letter was reviewed. Commissioner Colter made a motion to table for further review, Commissioner Ralph seconded, unanimous.

Commissioner Colter made a motion to go into Executive Session per ID Code 74-206(a), Commissioner Kramer seconded, unanimous. A roll call vote showed all in favor.

At 3:09 PM the Board went into Executive Session.

At 4:20 PM the Board came out of Executive Session.

Meeting adjourned at 4:50 PM

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

#### **Camas Commissioners Special Meeting Minutes**

#### August 29, 2022

The meeting was called to order at 8:03 AM by Chairman Kramer. Also present were Commissioner Ralph and Commissioner Colter, and two members of the public.

The Board reviewed the August 29, 2022 Agenda. Commissioner Ralph made a motion to accept the Agenda as posted, seconded by Commissioner Colter, unanimous.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(a), seconded by Commissioner Ralph, a roll call vote showed all in favor, unanimous.

Board went into Executive Session at 8:05 AM.

Board went out of Executive Session at 9:15 AM.

Attest:

Travis Kramer, Chairman

#### September 12, 2022

The meeting was called to order at 9:03 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Deputy Clerk Brianna Walter and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, unanimous.

The Board reviewed the August 22, 2022 minutes and Aug. 29, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, unanimous.

Commissioners discussed correspondence.

No new information for probation discussion.

Secure Rural Schools Funds allocation discussed. Motion made by Commissioner Ralph to allocate 85% to Title 1, 0% for Title 2 and 15% for Title 3, seconded by Commissioner Colter, unanimous.

The Board reviewed the Workers Comp renewal.

Camas County Treasurer Deanna Hoskinson presents month end revenue/expenditure, and tax cancellations from Home Owners exemptions that were previously approved by the Board.

Carol Reagan discussed Camas County Fair results. The second phase of ARPA Grant was approved for \$60,000; after school programs and safety programs continue to grow. Discussion on storage container and progress on 4-H barn. No action needed at this time.

Ziply Fiber NDA Contract discussed. Commissioner Ralph motioned that contract will not be signed, seconded by Commissioner Colter, unanimous.

Meeting recessed at 11:55 AM for lunch.

Meeting reconvened at 1:01 PM.

Idaho Fish & Game presented updates on the Pronghorn migration patterns and upcoming projects.

Certificate of Residency applications reviewed. Commissioner Colter moved to approve Student ID# 449567 and ID#251356, seconded by Commissioner Kramer, passed.

August time cards reviewed. Commissioner Colter motioned to accept the time cards, seconded by Commissioner Kramer, passed.

August 2022 Claims were reviewed. Commissioner Colter made a motion to accept the claims, Commissioner Kramer seconded, passed. Commissioner Ralph recused.

Commissioner Ralph made a motion to accept the remaining claim, seconded by Commissioner Kramer, passed. Commissioner Colter recused.

The Board cast their votes on the 2022 election ballot for the Capital Crimes Defense Board member.

Meeting adjourned at 3:56 PM.

Expenditure Funds: August 2022 Expenditures (Report dated 9/13/2022)

| Experience runus. At  | IBUST ZUZZ EX | benultures (Report dati | 60 3/ T2/ SOSS |
|-----------------------|---------------|-------------------------|----------------|
| Justice Fund          | \$6,033.20    | Current Expense         | \$11,316.20    |
| Indigent              | \$1,108.00    | Road & Bridge           | \$240,997.35   |
| District Court        | \$2,282.77    | Revaluation             | \$1,140.00     |
| Health                | \$1,053.27    | Landfill                | \$432.00       |
| Noxious Weeds         | \$14,924.31   | Ambulance               | \$6,183.94     |
| State Fund            | \$25,040.77   | Legion Memorial         |                |
| 911 Communications    | \$2,621.50    | Court Trust             | \$2,414.24     |
| Cemetery District     | \$82.08       | School District #121    | \$1,677.55     |
| City of Fairfield     | \$482.85      | Elections               | \$1,799.16     |
| Tort                  | \$1500.00     | Camas County Library    | \$235.00       |
| West Magic Fire Dist. |               | Junior College Tuition  |                |
| Camas Mosquito Dist.  | \$25.34       | Waterways               |                |
| Range Improvement     |               |                         |                |
| Payroil               | \$163,941.10  | Totals                  | \$321,349.53   |
| Total Expenditures    |               |                         | \$485,290.63   |

Attest:

Travis Kramer, Chairman

Brianna Walter, Deputy Clerk

Braum Walter

#### September 19, 2022

The meeting was called to order at 9:02 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Deputy Clerk Brianna Walter and Prosecuting Attorney Jim Thomas and members of the public.

Commissioner Colter motioned to move the 10:30 agenda item to an action item. Seconded by Commissioner Ralph, unanimous. Commissioner Ralph motions to approve the agenda as corrected, seconded by Commissioner Colter, unanimous.

The Board reviewed the September 12, 2022 Commissioner Meeting Minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, unanimous.

Steven Yearsley presented Mormon Road Bridge Replacement bid. Motion made by Commissioner Colter to accept the bid and sign the agreement for 208 Northwest Construction, LLC, seconded by Commissioner Ralph, unanimous.

Jim Thomas discussed the probation position. Jim will talk to Judge Dolan and report back to the Board with suggestions to move forward.

Commissioner Colter motions to move the Prosecuting Attorney 2022-2023 Agreement to the Sep. 26 Commissioner Meeting. Seconded by Commissioner Ralph, unanimous.

Board of Commissioners discussed the event at Camp Rainbow Gold on Friday, September 23, 2022. Commissioner Ralph would like to attend.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(a), seconded by Commissioner Ralph. A roll call vote showed in favor.

Board went into Executive Session at 10:03 a.m.

Board went out of Executive Session at 10:21 a.m.

Board reviewed the Mini-Cassia Juvenile Detention Center agreement. Motion made by Commissioner Colter to approve and sign the annual agreement. Seconded by Commissioner Ralph, unanimous.

Dave Sanders presented the Forest Service Cooperative Law Enforcement Annual Operations and Financial Plan Agreement. Motion by Commissioner Colter to ratify and approve the agreement modification 001 Cooperative Law Enforcement Annual Operating & Financial Plan. Seconded by Commissioner Ralph, unanimous.

Board discussed Ordinance 180.

Jordan Zwygart presented FY2021 Final Audit for approval. Motion by Commissioner Colter to table signing the final audit until the Weed Department Grant is verified to show the department is not overspent. Seconded by Commissioner Ralph, unanimous.

County Agent Cindy Kinder presented the annual Memoranda Of Understanding for review and signature. Commissioner Ralph motioned to approve and sign, seconded by Commissioner Colter, unanimous.

Commissioners reviewed correspondence.

Meeting recessed at 12:02 p.m. for lunch.

Meeting reconvened at 1:05 PM.

Commissioners reviewed the Camas Property Grain / Farming Agreement. Commissioner Colter moved to table until September 26, 2022 BOC meeting. Seconded by Commissioner Ralph, unanimous.

Camas Assessor Lynn McGuire presented the two Homeowner Exemptions for approval. Commissioner Colter moved to approve the applications RPF00380470013A and RPF0050010022A. Seconded by Commissioner Ralph, unanimous.

Board reviewed the Annual Pathology Service Agreement with Ada County. Commissioner Ralph moved to approve and sign the agreement, seconded by Commissioner Colter, unanimous.

Commissioner Colter made a motion to go into Executive Session pursuant to ID Code 74-206(a), seconded by Commissioner Ralph. A roll call vote showed in favor.

Commissioners in executive session at 1:19 p.m.

Commissioners come out of Executive Session at 1:40 p.m.

Motion made by Commissioner Ralph to hire Leo Cavanaugh for the Planning and Zoning Administer position, starting wage \$18.00 / hour for a max of 24 hours per week. Seconded by Commissioner Colter, unanimous.

Meeting adjourned at 1:41 p.m.

Attest:

Travis Kramer, Chairman

Brianna Walter, Deputy Clerk

Brianna We

#### September 26, 2022

The meeting was called to order at 9:05 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Clerk Katherine Rablin, Prosecuting Attorney Jim Thomas and one member of the public.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, unanimous.

The Board reviewed the September 19, 2022 minutes. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, unanimous.

University of Idaho Extension Memorandum of Understanding from prior week was reviewed and signed as was approved from previous week.

The estimate from Rustic Restoration Services LLC for new heating system roof was reviewed. Commissioner Ralph made a motion to accept the estimate as presented, Commissioner Colter seconded, unanimous.

Ordinance #180 suspending #165 was discussed. Planning & Zoning Commissioners shall consist of at least three per Idaho Code 67-6504(a). Commissioner Colter made a motion to table the ordinance for further review, Commissioner Ralph seconded, unanimous.

Camas County Sheriff Dave Sanders presented annual Law Enforcement Policy License Agreement for review. Idaho Counties Risk Management Program and Peace Officer Standard & Training monthly were reviewed. Commissioner Colter made a motion to sign the agreement as presented, Commissioner Ralph seconded, unanimous.

Probation Department was discussed.

The property exchange that was approved in prior public hearing was discussed. Evidence of clear title and surveys were requested from the proponent via email.

At 10:02 AM the Public Hearing to consider a Planning & Zoning Ordinance amendment that includes an expiration date on preliminary plats began. Danyon Fontenot of Camas County Planning and Zoning Administration read aloud the official recommendations from the Planning & Zoning Commission.

Public comment was accepted.

At 10:16 AM the Public Hearing closed.

The Board of Commissioners deliberated. Commissioner Colter made motion to send the recommendation back to Planning & Zoning Commission with wording change, Commissioner Ralph seconded, unanimous.

At 10:50 AM the deliberations were closed.

The Comprehensive Plan/ Future Land Use Map was reviewed with Danyon Fontenot for clarifications. The Board directed that the clarified changes be made.

At 11:03 AM Commissioner Colter made a motion to go into Executive Session pursuant to Idaho Code 74-206(b), Commissioner Ralph seconded. A roll call vote showed all in favor, unanimous.

At 12:57 PM The Board came out of Executive Session.

Logan Patten attended to discuss proposed Camas County School development. Historic Preservation was discussed. The potential of Camas County consolidated into the old school building was asked to be considered. Funding and grants were discussed.

Camas County Property Grain/Farming Agreement was reviewed. Commissioner Colter made a motion to approve and sign the agreement as presented, Commissioner Ralph seconded, unanimous.

The Camas County Prosecuting Attorney 2022-2023 Legal Services Agreement was reviewed. Commissioner Ralph made a motion to direct the Chairman to sign the agreement as presented, Commissioner Colter seconded, unanimous.

Commissioner Colter made a motion to table discussion of the FY2021 audit from Zwygart John & Associates, Commissioner Ralph seconded, unanimous.

Meeting adjourned at 2:45 PM.

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

#### October 11, 2022

The meeting was called to order at 9:04 by Commissioner Ralph. Also present were Commissioner Colter, Deputy Clerk Brianna Walter, Prosecuting Attorney Jim Thomas and two members of the public. Commissioner Kramer and Clerk Katherine Rablin attended after lunch.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, passed.

The Board reviewed the September 26, 2022 minutes. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, passed.

Ryan Hulbert presented the work he does around the state of Idaho. He proposes that Camas use Opioid funds to pay for unlimited access for Camas County to the resources, on his website: Driversedforthebrain.com.

Commissioners discuss correspondence.

Commissioner Colter motioned to update all personnel records to match the personnel policy with maximum 240 hours for vacation leave and 640 hours sick leave at the end of each fiscal year. Updates will be made in the new fiscal year.

Commissioner Colter motioned to table Ordinance 180 until the next meeting on October 17, seconded by Commissioner Ralph, passed.

Lynn McGuire presents two Homeowner Exemptions for approval. Commissioner Colter motioned to approve RPF0140007009AA and RP007300010060A, seconded by Commissioner Ralph, passed.

Commissioners reviewed time cards. Commissioner Colter moved to approve the time cards, seconded by Commissioner Ralph, passed.

Balanced Rock Insurance Representatives presented updates on insurance policies and health insurance premiums for 2023. Recommendations for building replacement values will be sent back to Commissioners to review at a future meeting. Commissioner Colter moved to discuss recommendations at the next meeting, seconded by Commissioner Ralph, passed.

Meeting recessed at 12:01 p.m. for lunch.

Meeting reconvened at 1:01 p.m.

Camas Road & Bridge Supervisor Ted Strickler attended to discuss staffing needs. His request was to hire an additional full time staff member within FY2023 budget. Commissioner Colter made a motion to allow Road & Bridge to add an additional full time employee, Commissioner Ralph seconded, unanimous.

Imagine Idaho & Breaking Point Solutions attended via zoom to present the rapid design study for broadband expansion. Speed testing and planning process including rapid design study were reviewed.

Commissioner Colter made a motion to go into Executive Session per Idaho Code 74-206(a), Commissioner Kramer seconded. A roll call vote showed all in favor.

At 3:36 PM the Board went into Executive Session.

At 4:16 PM the Board came out of Executive Session.

FY2021 Financial Audit was reviewed. Commissioner Colter made a motion to table the audit, Commissioner Kramer seconded, passed.

September 2022 Claims were reviewed. Commissioner Colter made a motion to accept the claims, Commissioner Kramer seconded, passed. Commissioner Ralph recused.

Commissioner Ralph made a motion to accept the remaining claim, seconded by Commissioner Kramer, passed. Commissioner Colter recused.

5:30 PM Meeting Adjourned.

Expenditure Funds: September 2022 Expenditures (Report dated 10/12/2022)

|               | · · · · · · · · · · · · · · · · · · ·  |   |
|---------------|--|---|
| \$ 7,493.42   | Current Expense  | \$ 20,050.23  |
| \$ 1,108.00   | Road & Bridge  | \$ 300,009.84   |
| \$ 449.28     | Revaluation  | \$ 838.15   |
| \$ 1,094.82   | Landfill   | \$ 432.00   |
| \$ 1,217.62   | Ambulance  | \$ 959.31   |
| \$ 23,441.60  | Legion Memorial  |   |
| \$ 1,183.84   | Court Trust  | \$ 3,570.39   |
| \$ 56.25      | School District #121   | \$1,396.75  |
| \$ 874.82     | Elections  |   |
|               | Camas County Library   | \$ 194.71   |
| \$ 55.65      | Junior College Tuition   |   |
| \$ 47.51      | Elections  | \$ 771.38   |
|               |  | · ·   |
| \$ 143,241.05 | Totals   | \$ 365,245.57   |
|               |  | \$508,486.62  |
|               | \$ 1,108.00<br>\$ 449.28<br>\$ 1,094.82<br>\$ 1,217.62<br>\$ 23,441.60<br>\$ 1,183.84<br>\$ 56.25<br>\$ 874.82<br>\$ 55.65<br>\$ 47.51 | \$ 1,108.00 Road & Bridge \$ 449.28 Revaluation \$ 1,094.82 Landfill \$ 1,217.62 Ambulance \$ 23,441.60 Legion Memorial \$ 1,183.84 Court Trust \$ 56.25 School District #121 \$ 874.82 Elections Camas County Library \$ 55.65 Junior College Tuition \$ 47.51 Elections |

Attest:

Travis Kramer, Chairman

Brianna Walter, Deputy Clerk

## Camas Commissioners Meeting Minutes October 17<sup>th</sup>, 2022

The meeting was called to order at 9:00 AM by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Jim Thomas and a member of the public.

The Board reviewed the October 17<sup>th</sup> 2022 Agenda. Commissioner Colter made a motion to accept the Agenda as posted, seconded by Commissioner Ralph, unanimous.

The Board reviewed the October 11<sup>th</sup> 2022 minutes; Commissioner Ralph made a motion to accept the minutes as corrected, seconded by Commissioner Ralph, unanimous.

The Board discussed the Camas County Probation department and will readvertise the position.

The Board discussed Ordinance 180; Commissioner Colter made a motion to table the item until receiving recommendation from Planning and Zoning, seconded by Commissioner Ralph, unanimous.

The Board discussed the funds from the American Rescue Plan Act (ARPA) / Local Assistance and Tribal Consistency Fund (LATCF).

The Board discussed the presentation from Ryan Hubert regarding possible allocation of funds received from the opioid settlement. Commissioner Colter will contact other counties regarding their experiences with Ryan Hubert's proposal.

The Board reviewed the annual health insurance plan presented by Balanced Rock; Commissioner Colter made a motion to approve and sign, seconded by Commissioner Ralph, unanimous.

The Board reviewed the United States Department of Agriculture (USDA) Forest Service Agreement for Frostenson Field Land Use Agreement with Camas County; Commissioner Ralph made a motion to approve and sign the agreement, seconded by Commissioner Colter, unanimous.

Camas County Sheriff Dave Sanders presented a Computer Arts Master Agreement for the Board to review. Commissioner Colter made a motion to approve and sign the agreement, seconded by Commissioner Ralph, unanimous.

The Board discussed ambulance billing from Whitman, Commissioner Ralph will follow up with Whitman for clarification on unpaid ambulance run billing.

The Board reviewed the Court Collections Agreement for Camas County; Commissioner Colter made a motion to table until reviewed by Judge Wildman, seconded by Commissioner Ralph, unanimous.

The Board discussed the Rapid Design Study for possible broadband upgrades, Commissioner Kramer will discuss questions and concerns with Imagine Idaho.

There being no further business, the meeting adjourned at 11:45 AM.

Attest:

Travis Kramer, Chairman

# Camas Commissioners Meeting Minutes October 24, 2022

The meeting was called to order at 9:03 by Commissioner Kramer. Also present were Commissioner Colter, Commissioner Ralph, Chief Deputy Clerk Brianna Walter, and one member of the public.

The Board reviewed the agenda. Commissioner Colter motioned to approve the agenda as posted, seconded by Ralph, passed.

The Board reviewed the October 17, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, passed.

Commissioners reviewed the 2023 Health Insurance Insert for employee handbook. Motioned by Commissioner Colter to sign the new insert, seconded by Commissioner Ralph, passed.

Commissioner Colter motioned to table the Court Collections Agreement until Judge Wildman has had a chance to review. Seconded by Commissioner Ralph, item tabled.

Commissioners reviewed correspondence.

Chief Deputy Clerk Brianna Walter presented the final quarter expenditure report for FY2022.

10:02 Public Hearing for FY2022 Budget Opening / Adjustment begins. Public hearing closes at 10:19.

10:19 Deliberations begin. Commissioner Colter motioned to table the deliberations until we can hear back from legal. Seconded by Commissioner Ralph, deliberations tabled at 10:26.

Commissioner Colter motions to table the FY2021 Financial Audit until Terry Lee discusses the report with the auditor. Seconded by Commissioner Ralph, approved and tabled.

Dave Sanders, Camas County Sheriff Presented the 2023 Idaho Public Safety Communications Commissions Grant Approval letter for signature. Grant approved \$12,000 to purchase a new recorder for the 911 communications. Commissioner Colter motioned, seconded by Commissioner Ralph to sign, passed.

Zoom conference with Christina Culver of Imagine Idaho regarding broadband connectivity options and grant application. Motion by Commissioner Colter to table the vote on grant application for consideration after further research is done by Commissioner Kramer. Seconded by Commissioner Ralph, item tabled.

Motion by Commissioner Colter to re-publish the FY2022 Budget with all corrected items before the resolution approved. Seconded by Commissioner Ralph, passed.

Contract with the City of Fairfield for police service was discussed. Commissioner Ralph motioned to sign the agreement, seconded by Commissioner Colter, passed.

Meeting adjourned 1:03 p.m.

Attest:

Travis Kramer, Chairman

Brianna Walter, Deputy Clerk

## **Camas Commissioners Special Meeting Minutes**

#### November 7, 2022

The meeting was called to order at 9:12 by Chairman Kramer. Also present were Commissioner Colter, Commissioner Ralph, Clerk Katherine Rablin, and one member of the public.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Colter, unanimous.

The Board reviewed the October 24, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, unanimous.

Recent ICRMP training was discussed.

Correspondence was discussed.

Broadband updates were reviewed.

At 10:12 AM the Public Hearing to consider a resolution to open the FY2022 budget and make adjustments to correct data entry errors began.

Public comment was accepted.

At 10:18 AM the Public Hearing closed.

The Board of Commissioners deliberated. Commissioner Colter made a motion to adopt Resolution 206, Commissioner Ralph seconded, unanimous.

Deliberations were closed at 10:20 AM.

Camas County Assessor Lynn McGuire attended to present two Home Owner Exemptions. Commissioner Ralph made a motion to approve the parcel numbers RP01S14E2081a, RPF0050002004c, Commissioner Colter seconded, unanimous.

FY2021 audit approval was discussed. Commissioner Colter approved the audit, Commissioner Ralph seconded, unanimous.

Commissioner Colter made a motion to table the Annual Juvenile Justice Report, Commissioner Ralph seconded, unanimous.

The Board considered a Christmas Party combined with Camas County and The City of Fairfield. Commissioner Ralph made a motion to move toward having a joint lunch at the Senior Center on December 19<sup>th</sup>, Commissioner Colter seconded, unanimous.

Annual reporting was discussed.

Meeting adjourned at 11: 21AM.

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

#### November 14, 2022

The meeting was called to order at 9:04 by Commissioner Ralph. Also present were Commissioner Colter, Prosecuting Attorney Jim Thomas, Clerk Katherine Rablin, and one member of the public. Commissioner Kramer was out.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the meeting agenda as posted, seconded by Commissioner Ralph, passed.

The Board reviewed the November 7, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, passed.

University of Idaho Extension Faculty Evaluation Form was reviewed. The Form is for each individual Commissioner to complete and sign. Commissioner Colter made a motion to ratify the evaluation form to each Commissioner, Commissioner Ralph seconded, passed.

A letter appointing the Administrator of Ambulance Medicaid provider account was reviewed. Auction on the letter was tabled until the next meeting.

An auction for sale of container and any other items was discussed.

2023 Commissioner Meeting Schedule was reviewed. Commissioner Colter made a motion to approve the Meeting Schedule next meeting, Commissioner Ralph seconded, passed.

The annual Juvenile Justice Report was reviewed. Commissioner Colter made a motion to approve the report for signature, Commissioner Ralph seconded, passed.

Camas County School District Superintendent Janet Williams and School Board Chairman Claude Ballard attended to review the school's vision, plans and goals.

Ambulance Whitman Collections list was discussed. Commissioner Colter made a motion to table the list until November 21st meeting, Commissioner Ralph seconded, passed.

Commissioner Ralph discussed correspondence.

The Board of Commissioners reconvened as the Board of Canvassers.

The Board of Canvassers reviewed all the poll books and tally books. Commissioner Colter made a motion to approve the November 8, 2022 election results, Commissioner Ralph seconded, passed.

The Board of Commissioners reconvened.

The October 2022 Employee Timecards were reviewed. Commissioner Colter made a motion to sign the timecards as presented, Commissioner Ralph seconded, passed.

October 2022 claims were reviewed. Commissioner Colter made a motion to accept the claims, Commissioner Ralph seconded, passed. Commissioner Ralph recused.

Commissioner Ralph made a motion to accept the remaining claim, seconded by Commissioner Colter, passed. Commissioner Colter recused.

Meeting adjourned at 1: 00 PM.

Expenditure Funds: September 2022 Expenditures (Report dated 11/14/2022)

| Experiental e l'ulius. Sep | TEITIDE ZOZZ LA | penditures (Neport dated | 1 11/14/2022) |
|----------------------------|-----------------|--------------------------|---------------|
| Justice Fund               | \$14,246.40     | Current Expense          | \$32,082.62   |
| Elections                  | \$2,417.37      | Road & Bridge            | \$551,206.42  |
| District Court             | \$2,533.93      | Revaluation              | \$1,842.05    |
| Health                     | \$1,171.38      | Landfill                 | \$432.00      |
| Noxious Weeds              | \$999.75        | Ambulance                | \$3,940.00    |
| State Fund                 | \$17,066.85     | Legion Memorial          |               |
| 911 Communications         | \$1,843.48      | Court Trust              | \$2,794.32    |
| Cemetery District          | \$722.63        | School District #121     | \$1,790.91    |
| City of Fairfield          | \$1,480.09      | Elections                |               |
| Tort                       | \$18,000.00     | Camas County Library     | \$2,978.78    |
| West Magic Fire Dist.      | \$263.41        | Junior College Tuition   |               |
| Camas Mosquito Dist.       | \$651.26        |                          |               |
| Range Improvement          |                 |                          |               |
| Payroll                    | \$ 153,948.04   | Totals                   | \$ 658,463.65 |
| Total Expenditures         | \$812,411.69    |                          |               |
|                            |                 |                          |               |

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

#### November 21, 2022

The meeting was called to order at 9:03 by Commissioner Kramer. Also present were Commissioner Colter, Commissioner Ralph, Prosecuting Attorney Jim Thomas, and Chief Deputy Clerk Brianna Walter.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Colter, passed.

The Board reviewed the November 14, 2022 minutes. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, passed.

Commissioner Colter made a motion to declare the storage container and an extra printer in the courthouse as surplus items, seconded by Commissioner Ralph. Motion made by Commissioner Ralph set a property auction date on December 15, 2022, seconded by Commissioner Colter, passed.

Board discussed broadband and application for grant due on December 1st.

Public Hearing for Planning and Zoning recommendations to amend the subdivision ordinance with an expiration date on preliminary plats began at 10:11 a.m. Leo Cavanaugh, Planning and Zoning Administrator, presented the proposed changes to the ordinance for approval. No public members present for testimony. Public Hearing closed at 10:15 and deliberations began. Motion made by Commissioner Colter to approve and sign Ordinance 180 (amending 175), seconded by Commissioner Ralph, passed. Deliberations closed at 10:26 a.m.

Board reviews the 2023 Commissioner Meeting Schedule. Commissioner Ralph motions to approve the schedule, seconded by Commissioner Colter, passed.

Commissioner Colter moved to go into Executive session per Idaho Code 31-874, seconded by Commissioner Ralph. Roll call showed all in favor. Board goes into executive session at 10:44 a.m. Board comes out of Executive Session at 11:04 a.m.

Camas Grooming Committee presented the Operating Plan for 2023 for approval. No changes needed to the agreement. Commissioner Colter motions for the agreement to be signed and disperse the annual snowmobile grooming funds. Seconded by Commissioner Ralph, passed.

Commissioner Colter motioned the board appoint Marshall Ralph as the administrator of ambulance Medicaid accounts. Seconded by Commissioner Kramer, Commissioner Ralph recused, passed.

Commissioners reviewed the Annual Snow Plowing Contract with Blaine County for West Magic. Commissioner Colter motions to approve the contract, seconded by Commissioner Ralph, passed.

Meeting dismissed at 12:25 p.m.

Attest:

Travis Kramer, Chairman

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Brianna Walter, Chief Deputy Clerk

## Camas Commissioner Meeting Minutes December 5, 2022

The meeting was called to order at 9:05 by Commissioner Kramer. Also present were Commissioner Colter, Commissioner Ralph, and Chief Deputy Clerk Brianna Walter.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Colter, passed.

The Board reviewed the November 28, 2022 minutes. Commissioner Colter made a motion to approve the minutes as corrected, Commissioner Ralph seconded, passed.

Commissioners reviewed the Juvenile Justice Financial Report. Commissioner Colter made a motion to approve the report, seconded by Commissioner Ralph, approved.

Commissioners reviewed the Omni AR and Camas County Ambulance agreement. Commissioner Ralph moved to get the Blaine County Collections agreement before signing the new agreement. Seconded by Commissioner Colter, approved.

Commissioners reviewed the Medicaid Letter and Ownership form. Commissioner Colter motioned that Chairman Kramer sign the attestation form, seconded by Commissioner Ralph, approved. Commissioner Colter motioned that Commissioner Ralph complete the application for certification for Medicaid, seconded by Commissioner Kramer, passed.

Commissioners reviewed the Annual Public Defense Expenditure Report. Commissioner Colter motioned to approve, seconded by Commissioner Ralph, approved.

Commissioners reviewed the 2023 County Alcohol application.

Commissioner Kramer gave broadband update. There is a meeting on December 20th and more information will be presented to the board after that meeting.

Commissioners reviewed budget and 2023 employee health insurance balance.

Meeting dismissed at 11:25 a.m.

Attest:

Travis Kramer, Chairman

Brianna Walter, Chief Deputy Clerk

#### November 28, 2022

The meeting was called to order at 9:04 by Commissioner Kramer. Also present were Commissioner Ralph, Commissioner Colter, Prosecuting Attorney Jim Thomas, and Clerk Katherine Rablin.

The Board reviewed the agenda. Commissioner Ralph made a motion to approve the meeting agenda as posted, seconded by Commissioner Colter, unanimous.

The Board reviewed the November 21, 2022 minutes. Commissioner Ralph made a motion to approve the minutes as corrected, Commissioner Colter seconded, unanimous.

The Ambulance Whitman collections list was reviewed. Commissioner Colter made a motion to table this decision process until December 5<sup>th</sup> meeting, Commissioner Ralph seconded, unanimous. A request to Whitman to attend a meeting by zoom or in person to explain the list to be sent to collections was discussed.

Camas County Medicaid Letter of Ownership was discussed. Commissioner Ralph will pursue the registration process. Commissioner Colter made a motion that the Board of Commissioners sign the application, Commissioner Kramer seconded, passed. Commissioner Ralph recused as the Administrator to be listed on the application.

Camas County Treasurer Deanna Hoskinson attended to present September and October revenue reports.

A resident's statement was discussed. The Board requested the Camas County Treasurer Deanna Hoskinson continue pursing the back taxes.

The Imagine Idaho Team attended via zoom to discuss deployment of broadband and grant status. The number of households to be part of the proposal will be reviewed and updated for the grant application. Commissioner Kramer will be doing some research and preparing information needed to provide for grant

application. Commissioner Colter made a motion to allow Commissioner Kramer permission submit the request for information on Broadband Project and request for information on Broadband Planning Grant to the State Broadband Committee, Commissioner Ralph seconded, unanimous.

Camas County Lynn McGuire attended to present homeowner's exemptions. Commissioner Ralph made a motion to approve the homeowner's exemption for RPF0140008003A as presented, Commissioner Colter seconded, unanimous.

The Notice of Sale for auction was reviewed. Commissioner Ralph made a motion to approve the Notice of Sale as presented, Commissioner Colter seconded, unanimous.

Meeting adjourned at 12: 05 PM.

Attest:

Travis Kramer, Chairman

Katherine Rablin, Clerk

## Camas Commissioner Meeting Minutes December 12, 2022

The meeting was called to order at 9:05 by Commissioner Kramer. Also present were Commissioner Colter, Commissioner Ralph, and Chief Deputy Clerk Brianna Walter.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the December 12, 2022 meeting agenda as posted, seconded by Commissioner Ralph, passed.

The Board reviewed the December 5, 2022 minutes. Commissioner Colter motioned to approve the minutes as corrected, Commissioner Ralph seconded, passed.

Commissioner Ralph motioned to table to Omni AR / Camas Ambulance Agreement until we receive a current copy of the agreement from Blaine County Collections. Seconded by Commissioner Colter, item tabled.

Commissioners reviewed the Medicaid letter requesting a pin for provider enrollment. Commissioner Colter motioned for Commissioner Kramer to sign the request for pin, seconded by Commissioner Ralph, approved.

Commissioner Kramer phoned Prosecuting Attorney Jim Thomas to discuss the Camas Probation department. Jim will research other counties to get an estimate of what other counties pay their probation officers and follow up at a later commissioner meeting. Commissioner Colter motioned to table this item until more information is received, seconded by Commissioner Ralph, tabled.

Commissioners reviewed correspondence.

Camas Assessor Lynn McGuire presented the 2022 Occupancy Roll. Commissioner Colter motioned to approve the Occupancy Roll, seconded by Commissioner Ralph, approved.

At 10:11 a.m. Commissioner Colter motioned to close as the Board of County Commissioners and reopen as the Board of Equalization, seconded by Commissioner Ralph.

Board of Equalization reviewed property destroyed by fire. Commissioner Colter motioned to approve the casualty loss for RPF0050006015A, seconded by Commissioner Ralph, approved. Commissioner Ralph motioned to close as Board

of Equalization and reconvene as the Board of Commissioners, seconded by Commissioner Ralph, out at 10:15 a.m.

Commissioners reviewed 2023 Alcohol licenses for Soldier Creek Brewery and Iron Mountain Inn. Commissioner Colter motioned to approve the licenses, seconded by Commissioner Ralph, approved.

Steve Miller, Idaho State Representative, Legislative District 24 seat B discussed a possible 3rd precinct for the county and gave updates on committees he will be participating in during Legislation.

Wittman Representative attended via Zoom. Discussed procedures on how Wittman collects information and how they move forward with collections. Main contact information will be sent to Ambulance Administrator, Rick Dillard and copy Marshall Ralph.

Carol Reagan and members of 4-H program presented Harold Lefler with the District Distinguished Service Award.

Commissioners reviewed the State Controller's Office Transparency Fund Balance Report.

Meeting took lunch break at 11:54 a.m.

Meeting reconvened at 1:05 p.m.

Road and Bridge Supervisor Ted Stricker presented the Annual Road and Street Financial Report for approval. Commissioner Colter motioned to sign the annual report, seconded by Commissioner Ralph, approved.

Mr. Strickler presented the Annual Road Inventory Map for review and approval. Commissioner Colter motioned to approve the map, seconded by Commissioner Ralph, approved.

Mr. Strickler presented the Road Jurisdiction Map for review and approval. Commissioner Ralph motioned to approve the map, seconded by Commissioner Colter, approved.

Mr. Strickler presented information for purchasing a used 4x4 Truck with a plow that will aid in the steeper grades for the snow season. Commissioner Ralph motioned to approve the purchase, seconded by Commissioner Colter, approved.

Commissioner Colter made a motion to go into Executive Session per ID Code 74-206(a), seconded by Commissioner Ralph. Session begins at 2:27 p.m. Executive Session ends at 2:43 p.m.

Commissioners discuss correspondence.

November 2022 Claims were reviewed. Commissioner Colter motioned to accept the claims, Commissioner Kramer seconded, approved. Commissioner Ralph Recused.

Commissioner Ralph made a motion to accept the remaining claim, seconded by Commissioner Kramer, passed. Commissioner Colter recused.

Commissioners reviewed November timecards. Commissioner Colter motioned to approve the time cards, seconded by Commissioner Kramer, approved.

Meeting dismissed at 4:15 p.m.

**Expenditure Funds: November Expenditures (Report dated 12/13/2022)** 

| Total Expenditures    | \$443,482.86 |                        |               |
|-----------------------|--------------|------------------------|---------------|
| Payroll               | 154,184.61   | Totals                 | \$ 289,298.25 |
| Range Improvement     |              |                        |               |
| Camas Mosquito Dist.  | 527.94       | Snowmobile             | 31,723.12     |
| West Magic Fire Dist. | 354.56       | Junior College Tuition |               |
| Tort                  |              | Camas County Library   | 4,333.69      |
| City of Fairfield     | 7,639.20     | Elections              |               |
| Cemetery District     | 1,613.01     | School District #121   | 29,122.74     |
| 911 Communications    | 2,401.24     | Court Trust            | 2,826.06      |
| State Fund            | 18,427.74    | Legion Memorial        |               |
| Noxious Weeds         | 1,828.06     | Ambulance              | 4,056.42      |
| Health                | 1,398.84     | Landfill               | 432.00        |
| District Court        | 986.34       | Revaluation            | 860.00        |
| Elections             | 224.09       | Road & Bridge          | 135,969.35    |
| Justice Fund          | 25,948.55    | Current Expense        | 18,625.30     |

Attest:

Travis Kramer, Chairman

Brianna Walter, Chief Deputy Clerk

Bianna Walter

## Camas Commissioner Meeting Minutes December 19, 2022

The meeting was called to order at 9:08 a.m. by Commissioner Kramer. Also present were Commissioner Colter, Commissioner Ralph, and Chief Deputy Clerk Brianna Walter and Prosecuting Attorney Jim Thomas.

The Board reviewed the agenda. Commissioner Colter made a motion to approve the December 19, 2022 meeting agenda as posted, seconded by Commissioner Ralph, approved.

The Board reviewed the December 12, 2022 minutes. Commissioner Ralph motioned to approve the minutes as corrected, Commissioner Colter seconded, approved.

The board reviewed the date of the next commissioner meeting and Commissioner Ralph motioned to review claims on the January 17th meeting, seconded by Commissioner Colter, approved.

Commissioners reviewed packet sent by Jim Greil for ITD Airport Planning Study. Commissioners will invite Winston Ellis, Camas County Airport Manager and Jim Greil to the next commissioner meeting to explain the project before signing any documents requested.

Commissioners reviewed correspondence.

Lynn McGuire, Camas County Assessor presented Homeowners Exemption application for approval. Commissioner Ralph motioned to approve the application for RP00170001016A, seconded by Commissioner Colter, approved.

Commissioners review County Retail Alcoholic Beverage Licenses for signatures. Commissioner Colter motioned to approve the applications and licenses for The Cliff, Soldier Mountain LLC, Elmer Miller Post 19, Camas Creek Country Store and Smoky Bar Store, LLLC. Seconded by Commissioner Ralph, approved.

Commissioners reviewed the Omni AR and Camas County Ambulance agreement. Commissioner Colter motioned to approve the agreement, seconded by Commissioner Ralph, approved.

Terry Lee, Camas County Weed Superintendent presented 2023 Cost Shares for signatures. Commissioner Colter motioned to approve and sign the 2023 Cost Shares, seconded by Commissioner Ralph, approved.

Meeting adjourned at 11:28 a.m.

Attest:

Travis Kramer, Chairman

Brianna Walter, Chief Deputy Clerk

Bianna Walter