

## **ROAD AND BRIDGE OPERATOR**

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### **ASSIGNED DUTIES AND TASKS**

Position overview:

Position is responsible for the operation and maintenance of county roads and bridges.

Each duty listed below makes up a portion of the duties of this position. All duties below are essential functions unless otherwise indicated. Duties of the position are not all inclusive and subject to change.

### **ROAD & BRIDGE**

1. Carries out all directions of Road & Bridge Supervisor.
2. Operates equipment such as, but not limited to, trucks, snowplows, dozers, backhoes, front-end loaders, sanders, asphalt equipment, graders and/or other equipment. Performs road signing.
3. Is aware of and follows county policies and obeys safety regulations.
4. Recommends measures to improve production, equipment performance, and quality of work.
5. Suggests changes in working conditions and use of equipment to increase efficiency of work.
6. Maintains time and equipment logs.
7. Conducts required pre-checks on all equipment to increase efficiency of work.
8. Completes forms, permits, and other requests as required.
9. Performs manual labor such as shoveling and patching.
10. Temporarily supervises other road and bridge employees as assigned.
11. Other duties as assigned.

### **KNOWLEDGE**

Must have ability to read, write, and comprehend instructions, short correspondence and memos. Must have ability to add, subtract, multiply and divide numbers as needed. Must have ability to apply common sense understanding to carry out detailed written or oral instructions. Must have ability to deal with problems as needed.

### **CERIFICATES, LICENSES, REGISTRATIONS:**

Commercial Driver's License Class A, Type 1

### **ACCOUNTABILITY**

This position makes decisions regarding the road and bridge operations and services of the Road Department. Work requires the interpretation and application of road laws in accordance with Camas County policies and applicable laws. Actions and services

provided have a direct impact on the financial integrity of the County as a whole. Work is covered by established guidelines, and policy manuals are available.

#### INDEPENDENCE OF ACTION

This position plans and carries out many assignments independently, and uses judgment and initiative to solve problems. Will work to develop and recommend new procedures in response to identifying inefficiencies, frequent errors, ect. Work objectives and priorities are defined by Road & Bridge Supervisor.

#### PERSONAL CONTACTS

This position has contacts with the public, county personnel, elected officials, department heads, and vendors in order to be responsive to questions and inquiries regarding roads and bridges.

#### WORK ENVIRONMENT/PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to reach with hands or arms, climb or balance, and stoop, kneel, crouch, or crawl. The employee is frequently required to stand, walk, sit, and use hands. The employee is regularly required to talk and hear.

The employee must occasionally lift and/or move up to 100 pounds. The position requires the following special vision requirements: close vision (clear vision at 20 inches or less), distance vision (clear vision at 20 feet or more), color vision (ability to identify and distinguish colors), peripheral vision (ability to observe an area that can be seen up and down or to the left and right while eyes are fixed on a given point), depth perception (three dimensional vision, ability to judge distances and spatial relationships), and the ability to adjust focus (ability to adjust the eye to bring an object into sharp focus).

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually high.

Applicants must be willing to:

1. Authorize and pass a pre-employment criminal background check.

2. Authorize and pass a pre-employment Drug test.
3. Applicant must reside within a 20 minute response time to County shop.